



## APPLICATION FOR LOCAL RECORD REVIEW

California Penal Code Section 13320-13323 afford persons concerning whom a local summary criminal history record is maintained in the files of the local criminal justice agency a reasonable opportunity to examine the record compiled from such files and refute any erroneous or inaccurate information contained therein.

The information requested below is necessary to determine if a record exists. Failure to supply this information may prevent this agency from providing you with a copy of your record. This application will be retained in your record folder, if one exists. Any existing criminal record concerning you will be sent to you by mail or other appropriate means mutually agreeable to you and the Department.

**The undersigned hereby applies to obtain a copy of his/her local Criminal History Record:**

DATE:	NAME: { Last, First, Middle}	FILE NO.:
ADDRESS:	PHONE: ( )	
SOCIAL SECURITY NO.:	DRIVER'S LICENSE NO.:	STATE:
PHYSICAL DESCRIPTION:		
Date of Birth:	Height/	weight/
		Hair/
		Eyes/
RELATIVE'S NAME:	RELATIVE'S ADDRESS:	RELATIONSHIP:
REASON FOR REQUESTING TO REVIEW LOCAL CRIMINAL RECORD:		
_____		
_____		
_____		
_____		
_____		
APPLICANT'S SIGNATURE:		
FOR SHERIFF'S USE ONLY		
Items released: _____		
_____		
_____		
Reviewed by: _____		
{Employee's Signature}		Date